



# CAIT

Center for Advanced Infrastructure & Transportation  
Rutgers, The State University of New Jersey

## QUARTERLY PROGRESS REPORT

Project Title:	New Jersey Interagency Emergency Management Plan		
RFP NUMBER:	NJDOT/FHWA RESEARCH PROJECT MANAGER(S): Art Egan		
TASK ORDER NUMBER/Study Number: Task Order No. 133 / 4-26900	PRINCIPAL INVESTIGATOR: Ali Maher/Joe Orth/Rod Roberson		
Study Start Date: 3/18/2003 Study End Date: 3/18/2005	Period Covered: 3 <sup>rd</sup> Quarter 2003		

Task	% of Total	% of Task this quarter	% of Task to date	% of Total Complete
Literature Search				
1.00 Identify NJDOT rep			100	
1.01 Meet with Agencies			100	
1.02 Meet Individual Agencies			40	
1.1 Identify Current State of Practice			0	
1.2 Make Presentation to NJDOT			0	
LTAP Plan Concept			0	
2.0 Develop Recommendations			0	
2.1 Options to accomplish Objectives			0	
2.2 LTAP present findings			0	
2.3 Develop Tasks			0	
2.4 Present Plan			0	
TOTAL	100			

1. Progress this quarter by task:

- a. Met with NJDOT Commissioner Jack Lettiere and representatives from the NJ Turnpike, AC Expressway, GS Parkway and NJDOT Officials.
- b. Held two follow up meetings with representatives of each agency at their respective agencies and project manager Roberson received requested documents.
- c. Review of the documents submitted by each agency is being performed and follow up questions respective to each agencies programs are under development, based on the documents presented.

2. Proposed activities for next quarter by task

- a) Continue Literature Search
- b) Meetings are being scheduled with each agency to review the findings of the document submissions and resolution of questions. It is intended that the meetings will be scheduled and completed on or before September 30, 2003.

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Page 1 of 2



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3. List of deliverables provided in this quarter by task (product date)  
Identify key agency contacts

4. Progress on Implementation and Training Activities  
Not at implementation.

5. Problems/Proposed Solutions

None at this time.

6. Budget Summary\*

Total Project Budget (# of years)	1 and 2 Year	\$139,150.00
Total Project Expenditure to date		\$0
% of Total Project Budget Expended		0%
Task Order Number/Study Number:		133 / 4-26900
Current Task Order Budget (# of years)	Year 1 and 2	\$139,150.00
Actual Expenditure to date against current task order		\$0
% of current task order budget expended		0%

\* These are approximate expended amounts for the project; these estimates are for reference only and should not be used for official accounting purposes. For a more accurate project accounting please review the quarterly invoice for this project.

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Page 2 of 2